Submitting a Performance

Performances will be judged solely on the **bibliography, process paper, and script** submitted to the competition.

1. Create a PDF using Acrobat Reader
    a. If not installed, download and install Acrobat Reader here: https://get.adobe.com/reader/otherversions/
    b. Follow the onscreen instructions for installation

2. Depending on where your files were created, follow the instructions below for your script, bibliography, and process paper
    a. In Google Docs click File>Download>PDF Document
        i. File will be in your Download folder
    b. In Microsoft Word
        i. Click File>Save As>File Format> PDF
        ii. Alternate method: File>Print>Choose Printer>Save as PDF>Save

3. After Creating Your PDF(s):
    a. Test all three sections of your Performance PDFs to ensure they open correctly
    b. You must combine them into one file

4. Rename your PDFs using your first initial, last name, keyword from title, and PDF type (bibliography, process paper, script, combined) for example:
    a. KJohnsonHarrietTubmanbibliography.pdf
    b. AsmithQuinneycombined.pdf

After your project is ready, follow these directions to get it into the system:

State Contest Submission Instructions

Questions? Please contact historyday@wisconsinhistory.org