



Criteria – CLG Grant Funding Federal Historic Preservation Funding to Certified Local Governments in Wisconsin

Minimum Requirements

Proposals must meet all of the following requirements to be considered for funding.

- Applicant consulted with SHPO staff prior to submission of this application
- Letter of Intent* was submitted by the deadline.
- Application was submitted by the deadline.
- CLG Annual Report* was submitted by applicant in January for previous year.
- Applicant complies with all state and federal requirements of the CLG program.
- Applicant has no incomplete CLG subgrant projects in the past five years.
- For **intensive surveys**, applicant has reviewed proposed boundaries with SHPO staff.
- For **historic district nominations**, applicant has consulted with SHPO staff on current eligibility of the district and has invited property owners to an informational meeting within 12 months of the application deadline to introduce the project and gauge support.
- To host **CAMP**, a complete proposal has been submitted that includes itemized budget, plans for venue, food/refreshments, lodging, marketing, registration, and proposed agenda.

1. Project Type - Proposals may meet only ONE of the following – up to 30 points

- A. Initial intensive survey of part or all of the community (**30 pts**)
 - B. Nomination of a historic district to the NRHP (**25 pts**)
 - C. Nomination of a historic district under a local historic preservation ordinance (**25 pts**)
 - D. Resurvey of an area that was surveyed more than 25 years ago (**20 pts**)
 - E. Nomination of an individual *municipally-owned* property or archaeological site to the NRHP (**15 pts**)
 - F. Nomination of an individual *municipally-owned* property or archaeological site under a local historic preservation ordinance (**15 pts**)
 - G. Nomination of an individual *privately-owned* property or archaeological site to the NRHP site (**10 pts**)
 - H. Nomination of an individual *privately-owned* property or archaeological site under a local historic preservation ordinance (**10 pts**)
 - I. Public outreach and educational project (**5 pts plus potential Bonus**)
 - J. Design Guidelines or Historic Preservation Plans (**5 pts plus potential Bonus**)
- Bonus** – Applicable to *Project Types I and J* only if the community has recently completed a survey or resurvey of its entire community *and* has made reasonable efforts to nominate all properties and districts determined by the survey to be potentially eligible. (**20 pts**)
- K. Host a [CAMP training workshop](#) (prioritized every other year) (**100 pts**)
A fully developed CAMP proposal will include the following:
- 1. itemized budget
 - 2. venue selected for the event
 - 3. plan for food and/or refreshments
 - 4. lodging availability
 - 5. marketing plan, in consultation with SHPO staff
 - 6. registration strategy, in consultation with SHPO staff
 - 7. proposed sessions and presenters, in consultation with [NAPC](#) and SHPO

Items #2-6 below do not apply to a CAMP proposal

2. Likelihood of successful and timely completion of project – up to 25 pts

- A. Proposal includes clearly defined scope, tasks, and timeline (**5 pts**)
- B. Proposed scope, tasks, and timeline are realistic and achievable (**5 pts**)
- C. Previous grant-funded projects were completed successfully (**5 pts**)
- D. Products and deliverables from previous projects were satisfactory (**5 pts**)
- E. Project management team show the capability to successfully manage the project, indicated by resumes, experience, and proposal narrative (**5 pts**)

3. Effectiveness of proposal in meeting local HP objectives – up to 25 points

- A. Proposal would advance a clearly defined historic preservation goal in the community (**10 pts**)
- B. Proposal would encourage/enable protection of historic resources or economic development opportunities (**10 pts**)
- C. Proposal would advance history of racial, ethnic, sexual, or gender minority communities who have been traditionally underrepresented (**5 pts**)

4. Applicant was not a recipient of a CLG Subgrant in the previous cycle – 5 points

5. CLG staff and Commission training – 5 points

Application identifies recent trainings, conferences, or online learning attended by HP staff and commissioners: e.g. *Wisconsin Historic Preservation and Local History Conference*, WAHPC annual conference, CAMP, Commissioner training module on wisconsinhistory.org, CLG training webinars, etc. (**5 pts**)

6. Quality of budget proposal – up to 10 points

- A. Budget clearly details project's scope and tasks (**5 pts**)
- B. Proposal includes two itemized estimates from qualified historic preservation consultants. If not, applicant explained deficiency (**5 pts**)