



**WISCONSIN
HISTORICAL
SOCIETY**

816 State Street, Madison, WI 53706

Visual Materials Collections
Lisa Marine, Business Manager
Email: lisa.marine@wisconsinhistory.org
Tel: 608-264-6475; Fax: 608-264-6472
<http://www.wisconsinhistory.org/whi/>

IMAGE ORDER FORM

CUSTOMER INFORMATION

Name _____

Affiliation _____

Address _____

City _____ State _____ Zip _____

County (Wisconsin residents only) _____

Email _____ Telephone _____

IMAGE INFORMATION (Complete one box for each image ordered.)

<p>IMAGE</p> <p>Image ID Number _____</p> <p>Title/description: _____</p> <p>How many copies would you like? _____</p> <p>CHOOSE A FINISH AND SIZE</p> <table border="0"> <tr> <td>Digital File (Not for personal use)</td> <td>Print</td> <td>Canvas</td> </tr> <tr> <td>400 ppi</td> <td>Matte Semi-gloss</td> <td>Canvas</td> </tr> <tr> <td></td> <td>5 x 7</td> <td>5 x 7</td> </tr> <tr> <td></td> <td>8 x 10</td> <td>8 x 10</td> </tr> <tr> <td></td> <td>11 x 14</td> <td>11 x 14</td> </tr> <tr> <td></td> <td>16 x 20</td> <td>16 x 20</td> </tr> <tr> <td></td> <td>20 x 24</td> <td>20 x 24</td> </tr> <tr> <td></td> <td>24 x 36</td> <td>24 x 36</td> </tr> <tr> <td></td> <td>30 x 40</td> <td>30 x 40</td> </tr> <tr> <td></td> <td>Other _____</td> <td>Other _____</td> </tr> </table>	Digital File (Not for personal use)	Print	Canvas	400 ppi	Matte Semi-gloss	Canvas		5 x 7	5 x 7		8 x 10	8 x 10		11 x 14	11 x 14		16 x 20	16 x 20		20 x 24	20 x 24		24 x 36	24 x 36		30 x 40	30 x 40		Other _____	Other _____	<p>IMAGE</p> <p>Image ID Number _____</p> <p>Title/description: _____</p> <p>How many copies would you like? _____</p> <p>CHOOSE A FINISH AND SIZE</p> <table border="0"> <tr> <td>Digital File (Not for personal use)</td> <td>Print</td> <td>Canvas</td> </tr> <tr> <td>400 ppi</td> <td>Matte Semi-gloss</td> <td>Canvas</td> </tr> <tr> <td></td> <td>5 x 7</td> <td>5 x 7</td> </tr> <tr> <td></td> <td>8 x 10</td> <td>8 x 10</td> </tr> <tr> <td></td> <td>11 x 14</td> <td>11 x 14</td> </tr> <tr> <td></td> <td>16 x 20</td> <td>16 x 20</td> </tr> <tr> <td></td> <td>20 x 24</td> <td>20 x 24</td> </tr> <tr> <td></td> <td>24 x 36</td> <td>24 x 36</td> </tr> <tr> <td></td> <td>30 x 40</td> <td>30 x 40</td> </tr> <tr> <td></td> <td>Other _____</td> <td>Other _____</td> </tr> </table>	Digital File (Not for personal use)	Print	Canvas	400 ppi	Matte Semi-gloss	Canvas		5 x 7	5 x 7		8 x 10	8 x 10		11 x 14	11 x 14		16 x 20	16 x 20		20 x 24	20 x 24		24 x 36	24 x 36		30 x 40	30 x 40		Other _____	Other _____
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CHOOSE A FINISH AND SIZE

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SHIPPING AND HANDLING

- Mail my order (Orders are mailed via U.S. Postal Service. See shipping and handling fees below.)
- Email a download link via We Transfer. (For digital file orders only.)

This order qualifies for non-profit or Wisconsin Tax Exempt status with ID # _____

METHODS OF PAYMENT

Lisa Marine (lisa.marine@wisconsinhistory.org) can provide information about making a credit card payment.

To pay by check please send this form and your check to Wisconsin Historical Society, Attn: Lisa Marine, 816 State Street, Room 407, Madison, WI 53706.

IMAGE USE AGREEMENT

I intend to use these reproductions

- For personal use** (display in the home or personal gift only)
- For public use** (print, website, PowerPoint, video, public or business display, etc.)

Images for publication or public use require permission and additional fees.

By signing below, you agree to these Terms of Image Use:

- 1) You agree to accept all legal responsibility for questions of copyright, literary rights or invasion of privacy that may arise from copying or making use of the image(s).
- 2) You agree not to sell, publish, share, reproduce, publicly display, broadcast, or redistribute the image(s) in any format without first obtaining written permission from the Wisconsin Historical Society and paying a permission fee.
- 3) You agree you will not copy the image(s) in any form or by any means without permission nor will you allow others to do so.
- 4) You acknowledge that images will not be cropped in printing unless requested. Original images may not be proportional to standard sizing, which can result in the size of the print being different from the size ordered. The image will be printed as close as possible to the size ordered.
- 5) You acknowledge that digital files are not offered for the purpose of making prints.
- 6) You agree to pay all costs in advance of receiving the image.

Signature _____ Date _____

Subtotal of cost of image(s)	
Rush delivery fee (if applicable)	
Shipping & handling fee (no fee for electronic digital file delivery)	
SUBTOTAL	
Wisconsin Sales Tax Rate (for my county) X	%
Wisconsin Sales Tax	
TOTAL COST	

Image Prices and Shipping/Handling

Standard Print Sizes

Images are not cropped in printing. Prints will be as close as possible to the standard size ordered.

Size	Print (matte or gloss)	Canvas (rolled, not stretched)
5x7	\$15.50	\$25.00
8x10	\$22.50	\$35.00
11x14	\$37.50	\$50.00
16x20	\$56.50	\$75.00
20x24	\$62.50	\$85.00
24x36	\$77.50	\$125.00
30x40	\$100.00	\$200.00

Larger print sizes available by request.

Digital Files

Digital files are not for personal use.

Size	Fee
400 ppi (standard size original)	\$22.50
Larger than 400 ppi	TBD

Shipping and Handling

Print orders are typically mailed within 5 business days of receipt.

Total Cost of Order	Shipping and Handling Fee
up to \$30.00	\$7.95
from \$30.01 - \$50.00	\$9.95
from \$50.01 - \$100.00	\$14.95
from \$100.01 - \$250.00	\$18.95
from \$250.01 and up	\$24.95
HI, AK, Canada	add additional \$5.00
Other International	add \$25.00

Rush delivery available. Contact us for options and fees: 608-264-6475 or lisa.marine@wisconsinhistory.org.

Wisconsin Sales Tax Rates by County

County	Tax Rate	County	Tax Rate
Adams	5.5 %	Marathon	5.5 %
Ashland	5.5 %	Marinette	5.5 %
Barron	5.5 %	Marquette	5.5 %
Bayfield	5.5 %	Menominee	5.0 %
Brown	5.5 %	Milwaukee	5.6 %
Buffalo	5.5 %	Monroe	5.5 %
Burnett	5.5 %	Oconto	5.5 %
Calumet	5.0 %	Oneida	5.5 %
Chippewa	5.5 %	Outagamie	5.0 %
Clark	5.0 %	Ozaukee	5.6 %
Columbia	5.5 %	Pepin	5.5 %
Crawford	5.5 %	Pierce	5.5 %
Dane	5.5 %	Polk	5.5 %
Dodge	5.5 %	Portage	5.5 %
Door	5.5 %	Price	5.5 %
Douglas	5.5 %	Racine	5.1 %
Dunn	5.5 %	Richland	5.5 %
Eau Claire	5.5 %	Rock	5.0 %
Florence	5.0 %	Rusk	5.5 %
Fond du Lac	5.0 %	St. Croix	5.5 %
Forest	5.5 %	Sauk	5.5 %
Grant	5.5 %	Sawyer	5.5 %
Green	5.5 %	Shawano	5.5 %
Green Lake	5.5 %	Sheboygan	5.0 %
Iowa	5.5 %	Taylor	5.5 %
Iron	5.5 %	Trempealeau	5.5 %
Jackson	5.5 %	Vernon	5.5 %
Jefferson	5.5 %	Vilas	5.5 %
Juneau	5.5 %	Walworth	5.5 %
Kenosha	5.5 %	Washburn	5.5 %
Kewaunee	5.0 %	Washington	5.6 %
La Crosse	5.5 %	Waukesha	5.1 %
Lafayette	5.5 %	Waupaca	5.5 %
Langlade	5.5 %	Waushara	5.5 %
Lincoln	5.5 %	Winnebago	5.0 %
Manitowoc	5.0 %	Wood	5.5 %